

## Shaheed Bhagat Singh College of Engineering & Technology, Ferozpur

Dated: \_\_\_\_\_, 20\_\_

Ref.: SBS/FZR/ \_\_\_\_\_

**The Director,**  
Shaheed Bhagat Singh College of Engg. & Tech.,  
Ferozpur

**Subject:** Refund of security - Regarding

**Respected Sir,**

It is stated that I am the student of 8<sup>th</sup> Sem. and have appeared in all the regular Exams as per PTU curriculum. My particulars are given below:--

**1. Name: Mr. / Miss:** \_\_\_\_\_

**2. Father's Name:** \_\_\_\_\_

**3. Univ. Roll. No.:** \_\_\_\_\_

**4. Branch:** \_\_\_\_\_

My complete **No-Dues Form** (checked and verified by Clerk-Student Section) and **Identity Card** are enclosed herewith. You are requested to send my security refund amount at the address mentioned below:--

.....

.....

..... Pin ..... Phone..... Mobile .....

My academic record till date is as mentioned below:--

Sem.	Marks Obtained	Max. Marks	% age	Whether cleared in first attempt (Yes / No)	Passing Session (e.g. May/Dec., 20__ )	Reappear Subject(s) (if any)	Whether DMC issued
I							
II							
III							
IV							
V							
VI							
VII							
VIII							
<b>Total</b>							

Whether all the Exams cleared in First attempt? (Yes / No): \_\_\_\_\_

**(Signature)**

Name: \_\_\_\_\_

**Forwarded to the I/c – Student Section**

(Deptt Clerk)

(Signature of the HOD)

**Verification by Dealing Clerk-Student Section**

(Signature)

**Enclosure:** 1. No-Dues Form (checked and verified by Clerk-Student Section)  
2. Identity Card